

MEALS ON WHEELS THOROLD - ST. CATHARINES

Service Description for Special Events Volunteer

| | |
|-------------------------------------|--|
| <i>Title:</i> | Special Events Volunteer |
| <i>Program Objectives:</i> | To assist in coordinating and implementing Meals On Wheels events, such as: Volunteer Recognition Events and Fundraising Events. |
| <i>Qualifications:</i> | Creative; Motivated; Organized; Good Interpersonal Skills. |
| <i>Responsibilities:</i> | Assist with planning, implementation and evaluation of the Special Event; Assist with initial planning stages; Set-up and clean-up of program; Complete other tasks as assigned. |
| <i>Orientation/Training:</i> | Initial training with Volunteer/Program Coordinator Training provided as needed |
| <i>Time/Place:</i> | Varies |
| <i>Satisfaction:</i> | Meet and socialize with new people; Enhance organizational and facilitation skills; and Gain self-confidence. |