

# MEALS ON WHEELS THOROLD - ST. CATHARINES

## ***Service Description for Public Relations Volunteer***

- Title:*** Public Relations Volunteer
- Program Objectives:*** To assist in the promotion of Meals On Wheels Services and Volunteer Recruitment; To increase the communities awareness regarding Meals On Wheels Services and volunteer opportunities available within the organization.
- Qualifications:*** Dependability; Maturity; Good Interpersonal Skills; Positive Attitude; and Friendly.
- Responsibilities:*** Assist with community display booths by: setting up display area in an organized manner; handing out brochures and answering questions asked by community members; other tasks as assigned.
- Orientation / Training:*** Initial training with Volunteer/Program Coordinator and/or Executive Director. Further training available as needed
- Time/Place:*** Location varies, 2 to 3 hour blocks of time, Flexible schedule
- Satisfaction:*** Providing information regarding a vital service needed in the community; Meet new people; Network with other community agencies/groups; Gain satisfaction from helping others.